

## Casual Café Assistants

### Job description

artsdepot is looking for casual Café Assistants with relevant experience.

The role will be to deliver high-quality café and bar service to artsdepot's customers and will report to the Chef Manager.

The ideal candidates will be reliable and proactive individuals with a 'can-do' attitude and an excellent eye for detail.

You should have excellent customer service skills, impeccable hygiene and health & safety awareness, and experience of working within a catering team in a diverse and busy retail catering environment.

The role involves working on a 7-day rota including early mornings, evenings, and weekends.

The café team is responsible for the day-to-day operation of artsdepot's café, bar and event catering service. Our customers include audiences for shows and events, visitors to artsdepot and onsite students.

artsdepot is a leading multi art form venue and cultural hub in north London. Our venue incorporates a 397-seat main theatre, 151 seat studio theatre, gallery, Creation Space, dance drama and art studios, café and bar and other public spaces.

Every year we welcome over 150,000 people to watch, learn or be inspired by our programme of shows and events.

We are open 7 days a week, including some public holidays, with many shows going on until late evening.

The salary is £13.68 per hour inclusive of holiday pay.

#### Responsibilities include:

- To deliver a good service to our café, bar and events customers.
- To operate tills, cash and card processes accurately.
- To ensure café and bar foyers are welcoming, presentable and safe.
- To operate health and hygiene processes well, including cleaning duties.
- To open and close the café, bar and other catering facilities as required.
- To support initiatives to increase revenues our catering services.
- To operate relevant procedures for catering, cash handling, customer service and health and safety.
- To undertake other duties as reasonably required.

## Personal Specification

### Essential

- Previous catering experience, including café/bar and cash handling experience.
- Proven experience of serving and dealing with customers.
- A professional friendly and welcoming approach.
- Impeccable hygiene standards.
- A commercial attitude towards service delivery.
- Ability to take instruction and use own initiative when working independently.
- Ability to prioritise and work under pressure with good time management,
- Ability to analyse situations and solve problems.
- Energetic, creative and enthusiastic team player.
- Good standard of literacy, numeracy and comprehension.

### Desirable

- Understanding of working within an arts organisation.
- Experience of food hygiene and health and safety requirements.
- Certified Food Hygiene qualification and training
- Passionate about live performance and the arts in general

The job description for this position may be amended to incorporate the future needs of artsdepot.

Detailed terms and conditions will be outlined in artsdepot's staff handbook.